San Antonio Independent School District

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Office of Athletics

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TO: **MIDDLE SCHOOL HEAD FOOTBALL COACHES**

FROM: **BRIAN CLANCY, ASSISTANT DIRECTOR OF ATHLETICS**

DATE: **FOOTBALL RECONDITIONING**

SUBJECT: **OCTOBER 22, 2013**

REF: **13/14 - 010**

There are some things that you will need to do prior to our arrival to check your equipment.

- Remove jaw pads and chin straps from all helmets.
- These pads and chin straps can be washed in cold water then laid out to dry.
- Have all helmets laid out in an area where they can be easily accessed.
- Have all shoulder pads laid out in stacks of five in an area where they can be easily accessed.
- A coach and 4 students should be available to help handle equipment during our visit.
- "Inventory Report" will be turned in following our visit.
- *** All helmets that are not to be sent out for reconditioning shall be washed before being stored.
  (Wash with liquid automatic dishwashing soap solution and toilet brushes)
  This should be done after our visit.

Pick up schedule for schools will be:

Tues.	Nov. 5th	P.M.	Whittier, Longfellow, Twain
Wed.	Nov. 6th	A.M.	Rhodes, Lowell, Tafolla
		P.M.	Irving, Harris, Page
Thurs.	Nov. 7th	A.M.	Poe, Wheatley, Connell
		P.M.	Rogers, King, Davis

If there are any problems or questions about this schedule please call me.
Brian Clancy – 735-9331 ext. 102