San Antonio ISD Athletic Hall of Fame
Nomination Form

A nomination to the San Antonio ISD Athletic Hall of Fame must be received in the SAISD Athletics Office no later than **Friday, July 31, 2014** to be considered for the Class of 2014-2015. The complete nomination form and support materials must be sent to:

Gilbert A Garza
Executive Director, Athletics
110 Tuleta Drive, San Antonio, TX 78212-3197
Email: GIGARZA@saisd.net

Nomination forms must either be sent by mail, hand-delivered, or e-mailed and be complete with all requested information. Nomination forms sent by fax will not be accepted.

The nomination form must include the following:

1) The nomination form itself, completed in its entirety. It is preferable that the nomination form be typewritten. The form is available on the SAISD Athletics Department web site as a PDF or word document that can be downloaded into a computer, completed and printed out.
2) Letters of recommendation should be limited to one typewritten page each.
3) Photocopies (8.5"x11" letter size) of not more than 4 of the following: newspaper clippings, magazine articles, event programs, scorebook pages, statistical printouts, or other such materials that substantiate the nominee's accomplishments and contributions. These materials should focus on high school accomplishments and contributions and should be arranged in chronological order. DO NOT SEND ORIGINALS. The 8.5" x 11" letter-size format simplifies the copying process for preparation of nomination packets that are sent to members of the Hall of Fame Committee. Do not use notebooks with plastic sheet protectors. Do not staple pages together. In cases where such substantiating materials are difficult to obtain, additional letters of recommendation may be submitted.

All information submitted will be retained by the SAISD Foundation.

Once Nominations are screened for eligibility, nominees will be sent an application. Those applications are reviewed by the Hall of Fame Selection Committee. The inaugural SAISD Athletic Hall of Fame Induction Ceremony and Awards Banquet will be held during the 2014-2015 school year. Individuals selected for induction as a member of the Class of 2014-15, as well as the individuals nominating them, will be notified in writing of their induction. If an applicant is not selected, the application is placed in the "Hold for Future Consideration" category and automatically resubmitted to the Screening Committee the following year.

For more information on the nomination and selection process, or for answers to question arising from these instructions, please call the SAISD Athletic Department at (210) 554-2655.

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STATEMENT OF PURPOSE

The San Antonio ISD School Athletic Hall of Fame was founded in 2014 to recognize and preserve the heritage of high school athletics in San Antonio ISD, to keep alive their tradition and spirit, and to honor each year those persons who through distinguished achievement have excelled in one or more high school athletic program.

Hall of Fame nominees shall include individuals who have raised the level of awareness in high school athletics through t heir distinguished achievement and excellence in one or more high school athletic programs sponsored by the Association; or through their contributions to high school athletics in other fields of work. These individuals may include student-athletes, coaches, administrators, contest officials, media personnel, sports medicine personnel, athletic trainers, or distinguished volunteers. Nominees may be retired from their field, or still active. Nominees must exemplify the highest standards of sportsmanship, ethical conduct and moral character.

The categories of student-athlete, coach, administrator, and contributor are included on the nomination form for expediency in understanding the primary area in which an individual is to be considered for his or her achievements in high school athletics. These groupings are for screening purposes only and to assist those in making the nominations in understanding the type of information required. Once nominees are inducted, they are not categorized, but all are recognized as members of the SAISD Hall of Fame. To further explain:

- A **student-athlete** is a former student participant who is being nominated for his or her achievements in high school athletics. To be eligible for nomination, a student-athlete must have graduated from a San Antonio ISD high school 15 or more years ago. Student-athletes will be considered primarily for their achievements as a high school student-athlete. Limited consideration will be given to their achievements on the college or professional levels. Character during and after their high school years, however, will be a major consideration. Candidate must not be a member of the Selection Committee when considered for induction into the Hall of Fame and must be free of felony violations of the law. Nominees will be considered posthumously.

- An **administrator** will be considered primarily on the merits of his or her service as a high school athletic administrator, district athletic administrator and/or state athletic administrator. The nominee's character also will receive consideration. To be eligible for nomination as an administrator, the individual must have served as a high school administrator for a minimum of 20 years or as a high school administrator and coach for a minimum of 15 years, of which at least 10 years must have been as an administrator.

- A **coach** will be considered primarily for his or her achievements in senior high school coaching. Secondary consideration will be given to the nominee's achievements as a collegiate or professional coach. The nominee's character both in high school and other levels also will receive primary consideration. To be eligible for nomination as a coach, the individual must have served as a high school coach for a minimum of 20 years.

- A **contributor** is an individual who has made contributions to high school athletics in some capacity other than those previously mentioned, including such areas as sports media, sports medicine, sports official, sports announcer or supporter. A nominee will be considered primarily on the merits of his or her contributions to high school athletics and must have been involved in high school athletics for a minimum of 20 years. The nominee's character also will receive consideration.

All nominees will be judged on their significant and/or long-term contributions to high school athletics. While many have served their schools or areas over a long and distinguished career, their accomplishments must have been worthy of district-wide recognition for them to be considered. Longevity, without meaningful statewide impact, does not constitute appropriate credentials for Hall of Fame consideration. The Hall of Fame Committee may consider a nominee's total record of contribution to high school athletics in determining eligibility for candidacy and not just his/her record of service in the category in which the nomination is made. The Committee also may waive the minimum years of service requirement when exceptional circumstances such as injury, illness, or death have prevented an otherwise worthy candidate from meeting the requirement.

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Full Name of Nominee:_____Nickname: _____
First Middle Last

Current Address: _____
Street, Route or P.O. Box City State Zip Code

Home Telephone: (____) _____Work Telephone (____) _____

School Affiliation (if applicable): _____

List the high school and college(s) or university(ies) from which the nominee graduated; include locations, years graduated:

_____ _____ _____
High School City, State Year Graduated

_____ _____ _____ _____
College/University City, State Year Graduated Degree

_____ _____ _____ _____
Postgraduate School City, State Year Graduated Degree

Is nominee still active in the category for which he/she is nominated? _____ Yes _____ No If yes, explain?

_____

Is Nominee still employed in any other field? _____ Yes _____No If yes, explain?

_____

Is Nominee deceased? _____ Yes _____ No If yes, date of death: _____

Name of spouse or closest living relative: _____
Address: _____
Home Telephone: (____) _____ Work Telephone: (____) _____
Materials Included with this Nomination Form:

1) Letters of Recommendation (minimum of 1, maximum of 3)
2) Supporting Documentation (8.5 by 11 photocopies, maximum of 4)

INDIVIDUAL SUBMITTING NOMINATION

Name: _____E-mail Address_____

Home Telephone: (____) _____ Work Telephone: (____) _____

Address: _____

Place of Employment: _____ Title/Position: _____

Connection to San Antonio ISD: _____

Signature: _____ Date: _____